

Monday, August 21, 2023

White River Valley School Corporation

Regular Session Minutes

The White River Valley Board of School Trustees will meet in regular open session on Monday, August 21, 2023 at 7PM in the Wolverine Center at White River Valley High School in Switz City. There is an executive session scheduled at 6PM prior to the public meeting in the WRV Wolverine Center that may also extend into time directly following the public session. Seven board members present: Mr. Brock Hostetter, Mr. Andy Davis, Mrs. Cleta Shake, Mr. Bruce Porter, Mr. Jason Davidson, Mr. Conner Hill, and Mr. Joe Decker. Also in attendance, Mr. Doug Lewis, Mrs. Rachel Guthrie, and Mr. Mitch Hobson.

I. Call to Order

Call to Order

The meeting was called to order by board president Mr. Brock Hostetter.

**II. Approve Minutes July 24 &
August 7, 2023 Meetings**

Approve Minutes

Mr. Andy Davis made a motion to approve the minutes from the July 24 regular session and the August 7 special meeting.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

**III. Cert. of Executive Session
Memorandum for August 21, 2023**

Cert. of Exec. Session Memorandum

Mr. Andy Davis made a motion to approve the certification of executive session memorandum for August 21, 2023.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

**IV. Approval of Claims from July 21
To August 18, 2023**

Approval of Claims

Mr. Joe Decker made a motion to approve the claims from July 21 to August 18, 2023.

The motion was seconded by Mr. Andy Davis. The motion passed 7-0.

V. Public Comment

Public Comment

By WRVSD policy and the new state statute, we open tonight's meeting with the public comment section of the meeting. Our next Superintendent/Principal Open Office Hours will be held on September 11, 2023 from 4-7PM by appointment.

There was no public comment during this time.

VI. Grant Acceptance

Grant Acceptance

We have one donation to accept this evening. The HS athletic department received a very nice letter and a \$1,000 donation from Steve and Marilyn Roberts. Steve is a 1971 Switz City Central graduate. In the letter, he fondly recalled his days in athletics at Central and wanted to give back to his "small school" community. We appreciate this gesture.

Mr. Bruce Porter made a motion to accept the donation to the athletic department.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

VII. Old Business

A. Start of School Update

Start of School Update

We are happy to report a very smooth start to the 23-24 school year. Our ADM has remained stable over the course of the 2nd count day last year to the start of this school year. The adjustment of the 5th grade back into the elementary environment has gone well, and our new teachers have settled into their work with students!

I appreciate the work of our teachers and staff, including the bus drivers, to make sure our students are getting what they need. The preparation and organization of our programs have really been fine tuned to the point where our students and parents really appreciate the efforts of everyone. We had huge crowds for both of our Back-to-School Nights, and the principals have all launched their newsletters and communication tools to keep parents and patrons informed.

B. Maintenance Report

Maintenance Report

Our summer projects have all been wrapped up as we've started the school year off.

Scott Steffenagel is working on punch list items at WRV Elementary, while work at WRV High School has now been completed. He will be working with the contingency money with HFI shortly before the final sign-off takes place. Work at the ES continues to be the chiller balance.

We are now beginning the RFP's on the upcoming bond work. Chriss Jobe, the civil engineer that worked with us on the elementary paving job will be working with us on the high school paving projects. We continue to work on the gym HVAC project internally. Scott Steffenagel is beginning RFP work for both roof jobs that will be involved in the bond project. The electric work planned at the middle school is waiting on ordered equipment to arrive.

We will be very busy working on these projects and more as we move toward the selling of bonds in October and closing in November.

All of the principal CPF has been completed with the exception of the middle school. Mr. Hobson got to reallocate some of his money due to the district receiving a grant for some of his work. He is working on getting that reallocated and getting quotes for work that he is planning.

VIII. New Business

A. WRVSD 2023-24 School Safety Plans

Safety Plans

Each year, by statute, I have to bring the School Safety Plans before the Board for approval by September 1st. Mr. Coy and Mr. O'Malley have coordinated these plans and have met for plan review with each of the building principals. The principals review the building plans with school staff as well as hold table talks and exercise school safety drills to practice our safety procedures. We hold training drills both internally and through the Greene County Safe Schools Commission. This is the first time our WRV Police Force has done the safety upgrades, and I am very pleased with the detail that has been put into each building.

We also-by statute- have to have trained school safety personnel. Mr. Coy, Mr. O'Malley, Mr. Lewis, Mr. Walton, Mr. Hobson, and myself are all trained. All of our buildings are covered in this way.

I recommend the approval of these plans for submission to the Indiana Department of Education and the hiring of Officer Jim O'Malley to our security team this evening. Of note, Officer Coy and Officer O'Malley will be carrying a firearm on school property, which means that we will have open carry approved for approved, professionally trained school personnel. We may have other school personnel trained for this purpose. Note, we are still looking for a third person for the middle school SRO position.

Mr. Conner Hill made a motion to approve the school safety plans.

The motion was seconded by Mr. Andy Davis. The motion passed 7-0.

B. Group Term Life, Accidental Death/Dismemberment, **Insurance Renewal**
Long Term Disab. Insurance Renewal

We have mostly good news on our insurance fronts for the aforementioned sets of insurance. Principal has been our provider for the past eight years. We have received our renewal rates and there is a hold in three of the areas (Long-term disability and Accidental Death) and a slight increase in one area (Term Life .09 per 1,000). Mr. Ketron put these out to bid every year for us. My recommendation would be to continue with Principal for these services.

Mr. Joe Decker made a motion to continue with Principal.

The motion was seconded by Mr. Andy Davis. The motion passed 7-0.

C. Kitchen Equipment **Kitchen Equipment**

As you'll notice, from the fund report this month, we have been able to save quite a bit of money due to the CEP program. The State Board of Accounts caps the amount of money that we can have in the food service account. We can't transfer money out of the account due to SBOA rules and we have limits that we can keep in the account. As we did last year, we gave Mrs. Wigginton the opportunity to replace some of the older equipment in the kitchen at the high school.

This year we have the same situation again, which is a nice problem to have. She has gone out and gathered quotes for equipment, and tonight, I am asking your permission to go ahead and let her start the purchasing process. All of the quotes are in your board packets. She is asking for a reach-in cooler for WRV Elementary and a combi oven and two convection ovens at WRV High School.

This will still leave her a decent amount to spend as other needs develop.

These are Mrs. Wigginton's recommendations and I would concur with her.

Mr. Conner Hill made a motion to approve the purchasing requests for the cafe.

The motion was seconded by Mrs. Clea Shake. The motion passed 7-0.

D. WRV MS After School Program **Mentoring Request**
Mentoring Request

The middle school continues to renew its After School Program. It runs Monday through Thursday and it continues to be a working upgrade in progress. It is totally free to our students and includes tutoring and special programming. The IU School of Public Health partnership will be adding physical activity in October to the program. Mr. Hobson is here tonight with another request for partnering with a mentoring program.

Mr. Andy Davis made a motion to approve Mr. Hobson to move forward with partnering with the mentoring program.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

IX. Personnel Matters

Personnel

A. Resignations

1. Jake Ellett-WRV ES Custodian (Effective 9/1/23)

Mr. Andy Davis made a motion to accept the resignation.

The motion was seconded by Mr. Joe Decker. The motion passed 7-0.

B. Hiring/Assignment Recommendations

1. Claudia Ball-WRV HS Volunteer Assistant Boys' Tennis Coach
2. Claudia Ball- WRV ES Kitchen Staff/Cashier

Mr. Jason Davidson made a motion to accept the hiring/assignment recommendations.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

X. Out-of-District/Virtual Student Requests

Out-of-District/Virtual Student Requests

All three schools have out-of-district student requests to attend our schools. Mrs. Guthrie, Mr. Hobson, and Mr. Lewis have done the administrative research necessary and each principal has submitted her/his recommendation to accept these students. It is a pleasure for me to recommend that the board accept the out-of-district applications.

Mr. Conner Hill made a motion to approve the out-of-districts requests.

The motion was seconded by Mrs. Clea Shake. The motion passed 7-0.

XI. Information/Announcements

Info./Announcements

A. Budget Hearing	Tuesday, Sept 5, 2023 6PM	WRV HS WC
B. SEA 390 Hearing	Tuesday, Sept 5, 2023 6:15PM	WRV HS WC
C. Supt. Open Office Hours	Monday, Sept 11, 2023 4-7 PM	WRV Admin Cntr
D. Executive Session	Monday, Sept 18, 2023 6PM	WRV HS WC
E. Regular Session	Monday, Sept. 18, 2023 7PM	WRV HS WC

XII. Adjournment

Adjournment

Mr. Conner Hill made a motion to adjourn the meeting.

The motion was seconded by Mr. Joe Decker. The motion passed 7-0.